### Course: Business English Level 1 Day Nº15





#### How do you get to work?



#### Read the email and find Kumiko's office building on the map.

untitled	
Send Now Send Later Save as Draft Add Attachments Signature Contacts Ch	🕵 . eok Names
Dear Susan,	全
Thanks for your message. The best way to get here from the Tell the driver to go to Ochanomizu Station and get out the all the streets are one-way it's best to walk from the station street across from the station (there's a bank on the corner 100 meters. Our office is the twelve-floor gray building on t receptionist will show you to my office. Look forward to see Wednesday.	re. Because n. Take the ) and walk about the left. The
, Sincerely, Kumiko	Hotel Bank Office Shops
	Station

#### Use the verbs below to complete the dialogs. (You don't need to use them all.)

	start finish get off	get on stop go go to		come change take	
WOMAN: Excuse me.		MAN:	Excuse me.		
CLERK: Yes.			CLERK:	Can I help you?	
WOMAN: I want to Silom Road.		MAN:	How do I get to		
CLERK: Go to the right platform.			Suidobashi?		
the first train at Siam to the		CLERK:	any train from		
train for Saphan Taksinat			Platform 1.		
Sala Dang station which is on the			at Ochanomizu.		
Silom Road.			the	e local train –	
WOMAN: Thank you. How many stations from			it's yellow.		
Siam?				at t	the next
CLERK: It's the s	It's the second station.			station. That	's it.
WOMAN: Thank you very much.		MAN:	Thank you.		
CLERK: You're welcome.		CLERK:	No problem.		



#### EnglishMania Business English, Level 1



## What is going on in these pictures?

In each conversation, a businessman is asking how to get to his next appointment. Fill in the blanks for each conversation.

1 to the end of the street and left straight 2 from outside and tell the driver to take you 3		Walk Take a taxi	take a bus take a train get off	go turn	change get on		
and fett straight     until you reach the station     from platform 1 and at     Tokyo station the     Marunouchi line one stop to     Ginza. Ask someone for the     building when you get there.     Image: Ward and the driver can take you right     Image: Ward and to the office.     Image: Ward and and to the office. <td>and until you from plat Tokyo sta Marunou Ginza. Asl</td> <td> left straight reach the station at form 1 and at tion the chi line one stop to k someone for the</td> <td>tell the driver to take yo to the Landmark Hotel.  out of the hotel and left along the street and the office you want is the second building on the right.</td> <td>u</td> <td>the station Shibuya and  outside t and to t The driver can ta</td> <td> to  there. he station the office.</td> <td></td>	and until you from plat Tokyo sta Marunou Ginza. Asl	left straight reach the station at form 1 and at tion the chi line one stop to k someone for the	tell the driver to take yo to the Landmark Hotel. out of the hotel and left along the street and the office you want is the second building on the right.	u	the station Shibuya and outside t and to t The driver can ta	to there. he station the office.	

Give the teacher some instructions on how to get to your office from the main station.



#### **Useful phrases**

Exit the station. Turn right/left. Take the second left/right. It's the third building on the right. It's across from/next to/near...

# Thank you for today!

## I'm looking forward to seeing you again!